

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1766  
August 13, 2013**

**OFFICIAL MINUTES**

**Members Present:** Roger Spell, Steve Crowley, Connie Hellwig,  
William Murphy, Leonard Zlockie, James Wiley (via Adobe Connect)

**Members Absent:** Carl Calarco

**Staff Present:** Mark Ward, Melissa Sawicki, Aimee Kilby, Connie Poulin, Robert Miller

**Staff Absent:** None

**Others Present:** Caitlin Keller, Jann Wiswall (Eville Times)

**Call to order of meeting**

President Spell called the regular meeting of August 13, 2013 of the Ellicottville Central School Board of Education to order at 7:40 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

Carl Calarco - Absent

**Changes, Additions and Deletions to the Agenda**

**Additions:**

- 12c. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Bus Lease Bid from Leonard Bus Sales, Inc. for two (2), IC Corporation, or equal, 35 passenger school buses in the amount of five payments of five (5) equal payments of \$18,280. Delivery will occur by September 30, 2013 and be in effect through June 30, 2018.
- 12e. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the 2013/2014 Tax Warrant.
- 12f. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the use of a sum not to exceed \$25,000 (twenty-five thousand) DOLLARS from the previously established Repair Reserve Fund for the following purpose: Cafeteria Rehabilitation. A public hearing on this matter was held on Tuesday, August 13, 2013 at 7:00 pm in the high school library.
- 12g. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, recommends that the Ellicottville Central School Board of Education send a letter supporting the 2013 Transportation Enhancement Program: Ellicottville-Great Valley Pedestrian Bicycle Trail Project involving the Village of Ellicottville, Town of Ellicottville, Town of Great Valley and the Trail Committee.
- 14b. add name: Tracy Stokes
- 14c. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the creation of a new Elementary FTE teaching position. The Elementary teaching position is created effective September 1, 2013.
- 14d. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint, Caitlin Riggs Keller who holds an Initial Certificate in the certification area of Early Childhood Education (Birth - Grade 2) to the position of Elementary Teacher in the tenure area of Elementary Education (N-6) for a probationary period of 3 years commencing on September 1, 2013 and ending on September 1, 2016. Furthermore, Caitlin Riggs Keller will be placed on Step 1 of the ETA salary schedule (IC-B step schedule) at a base salary of \$38,500 for the 2013-2014 school year with additional salary credit for a Master's Degree and graduate hours as provided the ETA contract.

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**Statements and questions from the audience**

None

**Approve Agenda**

Moved by Hellwig, seconded by Crowley, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the August 13, 2013 Board of Education meeting with correction under CSE/CPSE Recommendations (motion and second names are incorrect).

**Yes - 6  
No - 0  
Carried**

**Presentations & Reports**

None

**Communications, Commendations**

None

**Informational Items**

- a. **Capital Project Update:** Superintendent Ward stated that a meeting was held today. He stated that a better idea of the cost estimates is coming together. The engineers are still working on plans for the chorus, band and stage areas because of strict fire wall requirements and codes. He said that the architects and engineers hope to make a presentation to the Board at their August 27, 2013 meeting. They will also bring the most up to date drawings with them to that presentation.
- b. **State Testing:** Superintendent Ward reviewed Grades 3-8 testing results with the board of education. He provided handouts with comparisons to other schools in Cattaraugus County as well as other Western New York Schools. Superintendent Ward stated that ECS students did exceptionally well in all grade levels except the 3rd grade, but steps are already being taken to help improve test scores for the upcoming school year.

**Superintendent's Report**

1. Creation of new Elementary Teacher position (will make recommendation to fill it this evening).
2. Meeting with NYSERTA (Capital Project)
3. Bus Lease (will have all 4 new buses for start of school year)
4. Enrollment (could be up 15-20 students)
5. August 22nd APPR Meeting with ETA to review plan.
6. Attended Dashboard training on August 9th (Mrs. Poulin attended as well). Data Storage information.
7. Executive Session needed at end of meeting for personnel situation.

**Consent Items:**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- That the board approve the minutes of the meeting of July 23, 2013 and August 1, 2013
- Acknowledgment of Claims Auditor Report dated July 31, 2013 and July 2013 Claims Auditor Report

**Yes - 6  
No - 0  
Carried**

**Committee Reports:**

None

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**New Business:**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Energy Mark as the supplier of Natural Gas from September 1, 2013 - June 30, 2013 utilizing Option 1 (Index based pricing with a trigger option) with a rate of \$.27(through the Cattaraugus County Natural Gas Coop Bid).

**Yes - 6  
No - 0  
Carried**

Moved by Hellwig, seconded by Crowley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a three-year contract effective September 1, 2013 with Casella Waste Management of N.Y. Inc.

**Yes - 6  
No - 0  
Carried**

Moved by Zlockie, seconded by Crowley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Bus Lease Bid from Leonard Bus Sales, Inc. for two (2), IC Corporation, or equal, 35 passenger school buses in the amount of five payments of five (5) equal payments of \$18,280. Delivery will occur by September 30, 2013 and be in effect through June 30, 2018.

**Yes - 6  
No - 0  
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of final 2012/2013 Interfund Transfers.

**Yes - 6  
No - 0  
Carried**

Moved by Crowley, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the 2013/2014 Tax Warrant.

**Yes - 6  
No - 0  
Carried**

Moved by Murphy, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the use of a sum not to exceed \$25,000 (twenty-five thousand) DOLLARS from the previously established Repair Reserve Fund for the following purpose: Cafeteria Rehabilitation. A public hearing on this matter was held on Tuesday, August 13, 2013 at 7:00 pm in the high school library.

**Yes - 6  
No - 0  
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, recommends that the Ellicottville Central School Board of Education send a letter supporting the 2013 Transportation Enhancement Program: Ellicottville-Great Valley Pedestrian Bicycle Trail Project involving the Village of Ellicottville, Town of Ellicottville, Town of Great Valley and the Trail Committee.

**Yes - 6  
No - 0  
Carried**

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**Old Business:**

None

**Personnel:**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, to rescind the appointment of Peter Ebert as the boy's junior varsity soccer coach for the 2013-2014 school year.

**Yes - 6  
No - 0  
Carried**

Moved by Zlockie, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Tracy Stokes as the boy's junior varsity soccer coach for the 2013-2014 school year. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes - 6  
No - 0  
Carried**

Moved by Crowley, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the creation of a new Elementary FTE teaching position. The Elementary teaching position is created effective September 1, 2013.

**Yes - 6  
No - 0  
Carried**

Moved by Zlockie, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint, Caitlin Riggs Keller who holds an Initial Certificate in the certification area of Early Childhood Education (Birth - Grade 2) to the position of Elementary Teacher in the tenure area of Elementary Education (N-6) for a probationary period of 3 years commencing on September 1, 2013 and ending on September 1, 2016. Furthermore, Caitlin Riggs Keller will be placed on Step 1 of the ETA salary schedule (IC-B step schedule) at a base salary of \$38,500 for the 2013-2014 school year with additional salary credit for a Master's Degree and graduate hours as provided the ETA contract.

**Yes - 6  
No - 0  
Carried**

**Principal's Reports:**

**Connie Poulin (Elementary Principal and CSE/CPSE Chairperson):**

No Report

**Robert Miller (MS/HS Principal):**

1. Sr. Class Ice Cream Social (12th graders and parents) - schedules and lockers will be handed out, as well as the review of necessary information and important deadlines for upcoming school year.

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**Policies:**

Moved by Crowley, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, reading and approval of revisions to the following policies:

- ECS Code of Conduct 2013-14:  
(following public hearing of August 13, 2013 @ 7:15 pm)
- Dignity for All Students Act
- Code of Conduct on School Property
- Civility, Citizenship and Character Education/Interpersonal Violence  
Prevention Education
- Bullying in the Schools

**Yes - 6  
No - 0  
Carried**

1st Reading of Policies:

- Student Cell Phone Policy
- Athletic Policy

**Discussion Items:**

None

**Executive Session:**

Moved by Murphy, seconded by Zlockie to enter into executive session at 9:33 pm to discuss a personnel situation.

**Yes - 6  
No - 0  
Carried**

Moved by Hellwig, seconded by Zlockie to come out of executive session at 10:02 pm and return to the regular meeting.

**Yes - 6  
No - 0  
Carried**

**Adjournment of Meeting**

Moved by Crowley, seconded by Murphy, to adjourn the board meeting of Tuesday, August 13, 2013 at 10:03 pm.

**Yes - 6  
No - 0  
Carried**

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District Clerk

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Deputy District Clerk